

# CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

El Rancho Unified School District

## Meeting of the Measure "EE" Citizens' Bond Oversight Committee

6:00 p.m.

District Technology Room  
9333 Loch Lomond Drive  
Pico Rivera, CA 90660

September 3, 2014

### MINUTES

1. **CALL TO ORDER**

The meeting was called to order by Esther Mejia at 6:00 p.m.

***ROLL CALL*** – Members of the Citizens' Bond Oversight Committee

Esther Mejia, Chairperson  
Dr. Teresa Merino, Vice Chairperson (Excused)  
John Chavez, Member  
Vincent Chavez, Member  
Javier Pacheco, Member  
Suzanne Rodarte, Member  
Dr. Linda Vargas, Member (Late)

**DISTRICT ADMINISTRATION**

Martin Galindo, Superintendent (Excused)  
Ruben P. Frutos, Assistant Superintendent Business Services  
Carlos Jimenez, Director of Maintenance and Operations

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Esther Mejia.

*Visitors* – Register No. 3-2014/2015

3. **ADOPTION OF AGENDA**

*Recommendation is made that the agenda be adopted as submitted.*

Motion: J. Chavez    Second: S. Rodarte    Vote: 5-0    PASSED

Vote:    J. Chavez:    Yes  
          V. Chavez:    Yes  
          T. Merino:    Not Present  
          J. Pacheco:    Yes

S. Rodarte: Yes  
 L. Vargas: Not Present  
 E. Mejia: Yes

4. **PUBLIC COMMENTS**

*Members of the public have an opportunity to address the committee.*

None.

5. **ADOPTION OF MINUTES**

Recommendation is made that the minutes of August 6, 2014 be adopted as submitted.

Motion: J. Chavez    Second: S. Rodarte    Vote: 5-0    PASSED

Vote:    J. Chavez:    Yes  
           V. Chavez:    Yes  
           T. Merino:    Not Present  
           J. Pacheco:    Yes  
           S. Rodarte:    Yes  
           L. Vargas:    Not Present  
           E. Mejia:    Yes

6. **NEW BUSINESS – ACTION ITEMS**

None.

7. **DISCUSSION ITEMS**

7.1 **Report on Activities** – E. Mejia

Ms. Mejia attended the Steering Committee Meeting #6 on 8/13/2014 which topics included: Option proposals for Burke MS, Rivera MS, Birney ES, Durfee ES, Rivera ES, South Ranchito ES, Valencia ES and Salazar HS; Community Input, Prioritization/Implementation Schedule and Quick Start Projects. Meeting information was provided to all committee members. The Study Session on 8/26/2014 was the same presentation in a different order. Ms. Mejia asked for a consensus to have Mr. Frutos relay the following items to the Board; from the proposals presented the Magnet School location wasn't identified and for the culinary arts project, will there be options A & B?

Ms. Mejia and Ms. Rodarte attended the Board of Education Meeting on 9/2/2014. At public comments Ms. Mejia thanked the Board of Education for the Joint Board/CBOC Meeting. Mr. Frutos and Ms. Castillo provided an excellent presentation on the District' Unaudited Actuals Financial Report which answered questions regarding the contribution to Food Services. Ms. Mejia called for committee comments; Mr. Vincent Chavez shared that Mr. Galindo and Mr. Ortiz attended the Lions Club Meeting to present on the Facilities Master Plan which was a great outreach to the community. Ms. Rodarte attended the Back to School Night at Rivera Middle School, reaction from the parents was positive. Mr. Javier Pacheco thanked Ms. Mejia for the report presented at the joint meeting and hopes as the committee moves forward to strengthen the oversight in governance of the committee and possibly

adding more responsibilities. Dr. Vargas thought the joint meeting was a good communication meeting.

7.2 **Bond Expenditures Update** – R. Frutos

Trial Balance Financial Report as of July 31, 2014: Measure A balance is \$11,280,276 and Measure EE balance is \$2,747,234. Bond Measure A Expenditures for July 2014 totaled \$5,735.85 and Bond Measure EE Expenditures for July 2014 totaled \$43,870.00. There were a couple of missing payments from the July expenditure summary which will be added as a notation on the next report. Mr. Frutos suggested standardizing all reports to when the District actually incurs the expenditure so that the expenditure summary and the trial balance match. Ms. Mejia asked which project the payment to DGS pertained to. Mr. Frutos confirmed that the Apple Laptops purchased with bond funds are District property.

On behalf of the committee, Ms. Mejia asked for the scope of the audit and when the audit will occur. Ms. Mejia asked about the sales tax issue; Mr. Frutos has not received a final recommendation from the Los Angeles County Office of Education (LACOE). Answers to the questions from the joint meeting will be posted online.

**Bond Projects Update** – C. Jimenez

Both the El Rancho High School Locker Room/Pool Project and the Culinary Arts Projects are still in review at DSA.

Project closeout: there are sixteen projects certified as level 3 which means there is incomplete documentation; the architect is currently working on these. Within the last few months 2 projects have been certified at DSA but may not be updated on the website, 6 projects have recently been submitted and 8 projects are currently being worked on. Some of these projects are quite old and there will be fees associated with them.

Ms. Mejia would like to coordinate a site visit to North Park Middle School and Durfee Elementary School.

Mr. Frutos responded to two questions from Mr. John Chavez and Mr. Vincent Chavez whether El Rancho Unified School District receives any ADA funds for students attending Montebello Gardens and the Spectrum Program. The answer to both questions was no; although Montebello Gardens is located in Pico Rivera the school belongs to Montebello USD and the Spectrum Program is a specialized service for special education, so when our students attend Spectrum the District is billed for those services.

8. **ADJOURNMENT**

The meeting was adjourned at 7:06 p.m.

Motion: V. Chavez    Second: J. Chavez    Vote: 6-0    PASSED

Vote:    J. Chavez:    Yes  
           V. Chavez:    Yes  
           T. Merino:    Not Present  
           J. Pacheco:    Yes  
           S. Rodarte:    Yes  
           L. Vargas:    Yes  
           E. Mejia:    Yes